

**Usmanu Danfodiyo University, Sokoto**

**(Office of the Registrar & Secretary to Council)**

**Invitation for Pre-Qualification and Tender for the Years 2012/ 2013/ 2014 (Merged)**

**Tertiary Education Trust Fund Intervention in Library Development**

**(1.0) Introduction**

The Usmanu Danfodiyo University, Sokoto intends to execute the under listed projects approved under the 2012/2013/2014 (Merged) Tertiary Education Trust Fund (TETFund) Intervention in Library Development, and hereby invites reputable and competent companies to submit their pre-qualification documents for assessment.

**(2.0) Scope of the Projects**

**The projects for which pre- qualification of contractors and tender are invited are as follows:**

Lot I: Supply of Textbooks on Various Disciplines

Lot IA: Supply of Textbooks on Arts and Education

Lot IB: Supply of Textbooks on Management Sciences

Lot IC: Supply of Textbooks on Social Sciences

Lot ID: Supply of Textbooks on Law, Arabic/Islamic Studies

Lot IE: Supply of Textbooks on Sciences

Lot IF: Supply of Textbooks on Agriculture and Veterinary Medicine

Lot IG: Supply of Textbooks on Medicine Medical Laboratory Sciences and Pharmacy

Lot II: Supply and Installation of ICT Equipment (Computers, Printers, Scanners, Projectors, etc).

Lot III: Supply and Installation of Cyber Cafe Furniture (Computer Tables and Chairs) & Saving Lockers

Lot IV: Supply and Installation of Library Shelves, Reading Tables Chairs and Tools

Lot V: Supply and Installation of theft Detection System and Surveillance Cameras (CCTV)

Lot VI: Supply and Installation of Digital Photocopiers, Wall Fans and Refrigerators

**(3.0) Pre-Qualification Requirements:**

**Prospective companies wishing to participate are required to submit their pre-qualification bids containing the under listed documents:**

- (a) Certified true copy of certificate of incorporation (as a Limited Liability Company) with the Corporate Affairs Commission.
- (b) Audited Accounts of the Company for the last three (3) years (2012, 2013, 2014)
- (c) Certified true copy of company's Tax Clearance Certificate for the last three years (2012, 2013 and 2014)
- (d) Evidence of VAT registration.
- (e) Evidence of Financial Capability to execute the project(s) /Reference letter from a reputable bank.
- (f) Evidence of similar and verifiable projects successfully executed by the company indicating location, letters of award and completion certificates in the last five years.
- (g) List of managerial, technical and administrative staff of the company.
- (h) Evidence of remittance of staff pension contributions to the appropriate pension custodian/ administrator; and
- (i) Evidence of remittance of Training contribution in compliance with ITF Act, 2011.

(j) A declaration or sworn affidavit indicating that none of its Directors had been convicted for any criminal offence relating to fraud, financial impropriety, criminal misrepresentation or falsification.

#### **(4.0) Submission Guide**

The completed pre-qualification documents must be submitted in separate and sealed envelopes with the name(s) of the project(s) for which documents are submitted, marked clearly on the envelopes.

**Pre- qualification documents should be addressed to:**

**The Secretary, Tenders Board  
Registry Department  
Usmanu Danfodiyo University  
P.M.B.2346  
Sokoto**

The documents shall be dropped in the Appropriate Tender Box stationed in the office of the Registrar **on or before 12.00 noon on 1<sup>st</sup> September 2015.**

#### **(5.0) Opening of Pre-Qualification Documents**

**The submissions will be opened at 12.30pm same date (1<sup>st</sup> September, 2015) at the Council Chamber of the University, in the presence of all bidders who choose to attend.**

**Note:**

- Only the submissions of those who fulfill the pre-qualification criteria would be considered and be further invited to submit Tender bids.
- This announcement does not constitute an offer by the University to transact with any party, nor does it constitute a commitment or obligation on the part of the University to procure works or goods.
- The University will not be responsible for any costs or expenses incurred by any interested party in connection with any response to this invitation.

**(Signed)**

**Mal. M. K. Jabo**

**Registrar and Secretary to Council**